



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 92D AIR REFUELING WING (AMC)
FAIRCHILD AIR FORCE BASE WASHINGTON

09 October 2023

MEMORANDUM FOR 92 FSS/CC
92 FSS/CD
92 FSS/FSR
92 CPTS/FMN

FROM: 92 ARW/CC

SUBJECT: Delegation of Approval Authority for Special Morale & Welfare (SM&W) Requests

1. IAW AFMAN 34-201, *Use of Nonappropriated Funds*, para. 12.2.1.2, I delegate the 92d Force Support Squadron Commander and 92d Force Support Squadron Deputy Director approval authority for SM&W fund expenditures requests for the below listed recurring functions, up to and including the specified amounts for the following:

- Wing Changes of Command \$500.00
- Group Changes of Command \$400.00
- Squadron Large Changes of Command \$200.00 (>100 personnel)
- Squadron Small Changes of Command \$150.00 (≤100 personnel)
- Retirement Ceremony \$50.00
- Wreath \$100.00
- Wing Annual Awards \$50.00 gift card
- Wing Quarterly Award \$25.00 gift card
- Key Spouse Program Volunteer Recognitions (once per year)- not to exceed \$400.

2. The specific recurring SM&W expenditures addressed in this memorandum are not authorized appropriated fund support and do not need further coordination with the Comptroller for fiscal year 2024. Any non-recurring or one time requests must still be reviewed by the Comptroller for potential appropriated fund support.

3. This memorandum supersedes any previous delegation memorandums on the same subject. Please direct any questions to 92 FSS/FSR at 247-2577.

CHESLEY L. DYCUS, Colonel, USAF
Commander